



Application for Cooling-Off Period / Extension of Cooling-Off Period



Privacy Notice

The personal information collected on this form is collected for the purposes of the Trade Marks Act 1995 (TM Act) (www.ipaustralia.gov.au/about-us/publications/ip-legislation/) and is protected by the *Privacy Act 1988* (www.comlaw.gov.au/series/c2004a03712).

All personal information you provide on this form is handled in accordance with IP Australia's Privacy Policy (www.ipaustralia.gov.au/about-us/corporate/privacy-policy/).

The Privacy Policy contains relevant information, including:

- how you may seek access to and correction of the personal information we hold;
- how you may make a complaint about a breach of the Privacy Act and how we will deal with your complaint; and
- IP Australia's Privacy Contact Officer details.

Any personal information you provide will be used for the purposes of processing this form, and any opposition proceedings purposes, as provided under the TM Act. IP Australia may also contact you, using the contact details you have provided, to request your feedback on our products and services.

IP Australia may disclose your personal information to:

holders of relevant international trade marks; and

the World Intellectual Property Organization in Switzerland, in accordance with the requirements of the Madrid Protocol (www.wipo.int/madrid/en/)

Once personal information is disclosed overseas, IP Australia will have no control over its subsequent use and disclosure.

IP Australia will publish your:

- name;
- address;
- address for service;
- address for correspondence (if applicable); and
- Trade Mark details and history

in the Official Journal of Trade Marks, the Register of Trade Marks and Australian Trade Mark Search. Once information is available on the internet, IP Australia has no control over its subsequent use and disclosure. You should be aware that the information (including personal information) held in IP Australia's online IP Rights databases is also available on request, subject to our terms and conditions.

As far as your personal information is concerned:

- you may provide a post office box address if you do not want your residential address to be published; and
- if you do not provide the personal information required on the form, IP Australia may not be able to process this form.

IP Australia will not otherwise use or disclose your personal information without your consent, unless authorised or required by or under law.



Application for Cooling-Off Period / Extension of Cooling-Off Period



Personal Details of Customer

(* denotes mandatory fields)

*Name	ACN/ARBN/ABN		
*Address (can be a PO Box)			
	Country (if not Australia)	State	Postcode
2nd Applicant (if required)	ACN/ARBN/ABN		
Address (can be a PO Box)			
	Country (if not Australia)	State	Postcode

Additional applicant details attached

*Address for Service (if different from the above address)

Address for Service of documents in Australia or New Zealand (can be a PO Box)

Address			
	Country	State	Postcode

OR

Agent Details (only complete if you are being represented by an Agent authorised to act on your behalf)

Name			
Address			
	Country (if not Australia)	State	Postcode

Optional Details:

Telephone	()	Fax	()	Mobile Number	
Email Address				Customer Number	

By completing this form you consent to your personal information being handled in accordance with the Privacy Notice on page 1 of this form and the IP Australia Privacy Policy.

IP Australia publishes address details in our online databases and bulk data products. Please provide a post office box if you do not want your residential address to be published.



Application for Cooling-Off Period / Extension of Cooling-Off Period



Part 1 Formality Details

(Enter in numeric order and use block letters)

Trade Mark No.	International Registration No.(s) <i>(if applicable)</i>	In the name of	ACN <i>(if applicable)</i>

Part 2 Cooling-Off Period

Is this an extension of an existing cooling-off period? Yes No

We, the parties to the opposition, agree to the cooling-off period or extension of the cooling-off period.

Applicant

	Legal Firm/Company		
	Name <i>(print)</i>		
Signature on behalf of Applicant			
Position:		Date	
			(DD/MM/YYYY)

Opponent

	Legal Firm/Company		
	Name <i>(print)</i>		
Signature on behalf of Opponent			
Position		Date	
			(DD/MM/YYYY)

Part 3 Important Information for Requesting / Extending a Cooling-Off Period

1. Both parties must agree to the cooling-off period.
2. Only one cooling-off period may be requested for an opposition.
3. A cooling-off period may be requested at anytime after a statement of grounds and particulars has been filed.
4. The Registrar will allow a cooling-off period of six months starting from the date this form is filed with IP Australia.
Before the expiry of the initial six months, the parties may request to extend the cooling-off period for a further six months.
5. The maximum length of a cooling-off period is 12 months.
6. The cooling-off period may be discontinued early by either party. Once discontinued, the Registrar cannot allow another cooling-off period.
7. When the cooling-off period has concluded, either by expiry or discontinuation, the opposition resumes and the relevant stage of the proceeding restarts.
8. A fee does NOT apply to the filing of this form.
9. The *Trade Marks Office Manual of Practice and Procedure* contains more information about cooling-off periods.
The Manual can be accessed via IP Australia's website at www.ipaustralia.gov.au.